

The regular meeting of the Board of County Road Commissioners of Newaygo County was called to order by Clerk, Kristin Dronchi at 8:00 am on Wednesday, January 13, 2021 at the road commission offices.

Commissioners present Bill Gonyon, Douglas Harmon and Louis J. Meeuwenberg

Also present: Manager Derek Wawczyk; Clerk, Kristin Dronchi, and consultant Kelly Smith

Kristin asked for nominations for Road Commission Chairman. Commissioner Meeuwenberg made a motion to nominate Commissioner Gonyon for Chairman and Commissioner Harmon supported this motion. Motion carried.

Kristin turned meeting over to the Chairman Gonyon to nominate Vice Chairman, Clerk/CFO and Deputy Clerk.

Motion was made by Chairman Gonyon and supported by Commissioner Meeuwenberg to nominate Commissioner Harmon as Vice Chairman. Motion carried.

Motion was made by Commissioner Harmon and supported by Commissioner Meeuwenberg to nominate Kristin Dronchi as Clerk/CFO. Motion carried.

Motion was made by Commissioner Harmon and supported by Commissioner Meeuwenberg to nominate Kerry Hewitt as Deputy Clerk. Motion carried.

Motion was made by Commissioner Harmon and supported by Commissioner Meeuwenberg to set the date of February Board meeting to February 17, 2021. Motion carried.

Motion was made by Commissioner Meeuwenberg and supported by Commissioner Harmon to set the date and time of the March 2021 to October 2021 board meetings to the 2nd and 4th Wednesday of every month at 8:00 a.m. except for November and December, which will be set at a later date. Motion carried.

Motion was made by Commissioner Meeuwenberg and supported by Commissioner Harmon to move the March 10th 2021 board meeting to March 11th, 2021 due to a conflict. Motion carried.

Motion by Commissioner Meeuwenberg and supported by Commissioner Harmon to approve the minutes of the regular meeting on December 16th, 2020 with a correction:

Motion by Commissioner Gonyon and supported by ~~Chairman Meeuwenberg~~ Commissioner Harmon to approve the minutes of the regular meeting on November 18th 2020 with a spelling correction. Motion carried.

Motion carried.

Motion by Commissioner Harmon and supported by Commissioner Meeuwenberg to approve vendor checks from #63007 to #63037 and ACH vendor payments from #elect10500 to #elect10533 in the amount of \$343,194.71 and payroll checks from #58355 to #58369 in the amount of \$109,390.70 for December 23, 2020 and to approve vendor checks from #63038 to #63057 and ACH vendor payments from #elect10534 to #elect10560 in the amount of \$242,271.32 and payroll checks from #58370 to #58384 in the amount of 123,364.95 for January 8th, 2021. Motion carried.

No one was present via zoom for public comment.

Kristin reported on the refund from the CRASIF Workers Comp Payroll Audit.

Kristin reported that there were changes to the Covid-19 Response Plan and the NCRC Plan was updated for the employees.

Derek reported on the frost control system sensor we plan to place throughout the county. MDOT is not interested in partnering with the road commission to put on the highways. Derek also spoke with KCRC to get more information regarding theirs. The 6-sensor system for a two-year pilot program would be \$9400. Board agreed this would be a good idea and would implement a cost savings. Motion was made by Commissioner Meeuwenberg and supported by Commissioner Harmon to approve the implementation of the frost control system as management sees fit in the county. Motion carried.

Derek reported that the fuel inspection was complete and this is good for 3 years. We will be performing maintenance on the fuel facility this spring.

Derek reported that he has a quote for to upgrade the sprinkler system. Discussions took place regarding the sprinkler system. Motion made by Commissioner Meeuwenberg and supported Commissioner Harmon to allow management to use Grewe's Outdoor for the sprinkler system upgrade not to exceed \$17,000 for the first upgrade. Motion carried.

Derek reported on the update he received regarding the Crouch vs. NCRC case. This was approximately 6-7 years ago regarding a motorcycle and culvert replacement that wasn't paved over at the time of the incident. The case is in the court of appeals and will remain there until there is judgement in similar cases that are currently in court.

Derek reported that he received an update from MDOT regarding future salt shed funding. They are once again going to fund a certain percentage of a new salt shed for counties. We have been setting aside funding for this just in case they brought the program back. Board is in agreement to move forward with this project for 2022.

Derek reported that MCRSCIP will be reimbursing us for the wind damage done to the roof that needed to be repaired before our roof upgrade was to being this coming summer.

Derek reported that he signed another letter of support for the White River watershed regarding the crossings on Spruce and Monroe in Wilcox Township.

Derek reported that he has drafted a letter to the townships to start conversations about this coming year construction projects. Discussions took place regarding cost share with townships.

Derek reported that he received a ballot for CRA Board of Directors to be voted on. Board agreed to let management handle the vote.

Derek gave construction update.

Consultant Kelly Smith gave an update on township estimates.

Commissioner Meeuwenberg reported on CRA's Road Commissioner's Code of Conduct and Best Practices. Motion made by Commissioner Meeuwenberg and supported by Commissioner Harmon to accept CRA's Road Commissioner's recommended Code of Conduct and Best Practices. Motion carried.

Meeting adjourned at 9:16 a.m.

William Gonyon, Chairman

Kristin Dronchi, Clerk